

HEAD OFFICE

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 MOGWADI 0715
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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 5012371
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www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: COR: 8/1/1/08

30 August 2019

REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIRS AND RENOVATION OF MOLEMOLE MOGWADI CIVIC BUILDING OFFICE

1. **BID SPECIFICATION** [Quotations should be on the company letterhead with the below layout:

MOGWADI CIVIC BUILDING					
ITEM NO	DESCRIPTION	UNIT OF MEASUREMENT	QTY	UNIT PRICE	TOTAL PRICE
1.	Take out and remove existing floor carpet and make preparation for tile	M2	290		
2.	Hacking off plaster and paint on walls	M2	71		
3.	600mm x 600mm ceramic floor tiling to passage and offices	M2	290		
4.	Plastering to hacked surfaces of walls	M2	71		
5.	PVA interior wall painting	M2	350		
6.	Repairing of motor for gate	No	1		
7.	Repairing of motor gate steel rack	No	1		
8.	Replacing of suspended ceiling board panel (600mm x800mm)	No	1		
9.	Take out and replace existing cylinder door lock complete to internal single toilet door	No	1		

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

10.	Replacement of sliding gate wheels	No	2		
11.	Welding of steel palisade fence	M	2.1		
12.	Servicing of gate motor	No	1		
13.	Installation of cornice	M	4		
14.	Supply and Installation of vertical window Blinds: 1030MM X 1250MM 1440MM X 1180MM	No	2		
15.	Supply and Installation of vertical window blinds 1110MM X 1130MM 1110MM X 1110MM	No	2		
16.	Supply and Installation of deem window: 1250MM X 840MM 1030MM X 1250MM 1440MM X 1180MM	No	3		
				Subtotal	
				Vat at 15% [If Vat registered]	
				Grand Total	

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

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Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings. Attach appointment letters with contactable references on Client's company letterhead Attach a maximum of 02 projects only	45	Average = 2 Good = 3
Attach copies of contracts for each client above	20	Very good = 4
MS Project implementation programme detailing -activities and time frames -key milestones of the project	20	Excellent = 5
Specify warranty period on each item renovated and/or supplied on the company's letterhead.	15	
Total functionality score	100	

Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified from further bid evaluations

The following documentation should accompany your quotations:

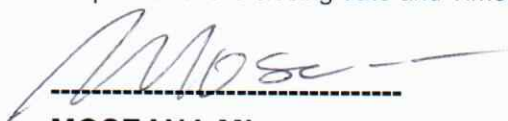
- The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- A certified copy of valid BBBEE certificate (Original also accepted)
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

The following conditions will apply:

- Quotation must be on an official letterhead of the company;
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT;
- Payment will be effected within 30 days of receipt of invoice.
- The Municipality is not bound to accept the lowest or any bid and reserves the right to not accept any quotation either wholly or a part thereof.

Kindly direct all technical enquiries to **Ms Khoza K at 015 501 2300** between **08:00 and 16:30**. All quotations should be submitted at Mogwadi Municipal RFQ Tender Box by the latest **06 September 2019 at 11:00**, clearly marked No. **REPAIRS AND RENOVATION OF MOLEMOLE MOGWADI CIVIC BUILDING OFFICE**". No quotation will be accepted after the closing date and Time.



MOSEANA ML
Municipal Manager

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